

United Nations Nations Unies

Posts : 3

Job Title : Planning Officer, P-4

Department / Office : Military Planning Service

Duty station : NEW YORK

Posting period : 29/05/2024 - 28/08/2024

Job Opening Number : DPO/SEC2401OMA/P-4/07

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting :

This position is located in the Military Planning Service, Office of Military Affairs, DPO. The incumbent reports to the Chief of Military Planning Service.

Responsibilities :

The incumbent will have the following main responsibilities:

- Prepare and execute military planning for new and ongoing missions.
- Draft and review strategic and operational estimates, concepts of operations, and rules of engagement.
- Assist in the development of support plans for missions.
- Oversee the organization, equipment and capabilities for the military force, units and headquarters required for missions.
- Provide inputs to Status of Mission Agreements (SOMA), Status of Forces Agreement (SOFA), Memorandums of Understanding (MOUs) with Troop Contributing Countries.
- Provide military advice on strategic and operational matters.
- Prepare and take part in operational advisory, military capability studies and technical survey missions.
- Provide military inputs to the Secretary-Generals report and other mandate review actions.
- Participate in workshops, seminars, training events and symposiums on peacekeeping.
- Undertake tasks and projects in support of peacekeeping development.
- Contribute to the drafting/ clearing of code cables, reports of the Military Adviser to the UN peace and political missions in the Field as well as other Offices in the UN Secretariat, in military component mission wide or thematic reports.
- Prepare talking points, speeches, and take notes while accompanying the Military Adviser and other Senior Official attending high level meetings.
- Perform other related duties as required.
- Undertake these or similar duties anywhere within UN Headquarters as well as in field missions including deployment to the missions for up to 90 days.

Competencies :

Professionalism: Demonstrated professional competence and knowledge of theories and concepts relevant to military planning at the strategic and operational level. Proven research, analytical and evaluative skills, and ability to conduct independent research and analysis, identify issues, formulate concepts and options and make conclusions and recommendations. Ability to produce work with limited supervision and in unfamiliar environments. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications :

Education: Graduation from National Command and Staff College is required. Advanced university degree (Master's degree or equivalent) in military science, political science, international relations, international economics, law, public administration, or related field is required. A first-level university degree (Bachelor's degree or equivalent) with a relevant combination of academic qualifications and two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Experience:

A minimum of seven (7) years of progressively responsible experience in military profession is required. Qualifying years of experience are calculated following the graduation from the national military/defense college or academy. Applicant must be an active service military officer in the rank of Lieutenant Colonel is required equivalent in other services for at least one year.

Staff experience in planning at the operational level is required.

Staff experience in planning at strategic level is highly desirable.

Experience in drafting military operational level planning documents is required.

Experience in drafting military strategic level operations planning documents is highly desirable.

Deployment to at least one recent United Nations Peace Operation or equivalent for a minimum period of one year is required.

Experience in command at the Battalion/Regimental level is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For the position(s) advertised, fluency in English is required. Knowledge of another official United Nations language is an advantage.

Assessment Method :

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based or technical assessment exercises, which may be followed by a competency-based interview depending on the result of the written test.

Special Notice :

Circulation of this Job Opening is limited to the Member States of the United Nations. Only military officers who are currently employed in their national military service and who have received authorization from their respective national authority to apply for this Job Opening will be considered.

The Appointment is limited to service within the Department of Peace Operations (DPO) on posts financed under the peacekeeping support account requiring active military service. It should be noted that during the period of their secondment to the UN, military officers cannot be reassigned or transferred to any other position in the Department of Peace Operations (DPO) or other parts of the UN Secretariat. Successful candidates will be offered a two-year fixed-term appointment which, based on performance and operational needs, may be extended for a third year or, in exceptional circumstances, a fourth and final year.

Currently serving seconded active-duty officers under a UN contract are not eligible to apply or be nominated for another seconded officer position until after at least one year of separation from their last secondment on a contract with the UN Secretariat. As a result, nominations of currently serving seconded active-duty military officers under a UN contract will not be considered.

Nominations from women candidates are strongly encouraged.