

United Nations Nations Unies

Posts : 3

Job Title : Planning Officer, P-4

Department / Office : Military Planning Service

Duty station : NEW YORK

Posting period : 03/03/2023 - 02/06/2023

Job Opening Number : DPO/SEC23-1 OMA/P-4/05

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting :

This position is located in the Office of the Military Adviser, Office of Military Affairs (OMA), Department of Peace Operations (DPO). The incumbent reports to the Chief, Military Planning Service.

Responsibilities :

The incumbent will have the following main responsibilities:

- Prepare and execute military planning for new and ongoing missions.
- Draft and review strategic and operational estimates, concepts of operations, and rules of engagement.
- Assist in the development of support plans for missions.
- Oversee the organization, equipment and capabilities for the military force, units and headquarters required for missions.
- Provide inputs to Status of Mission Agreements (SOMA), Status of Forces Agreement (SOFA), Memorandums of Understanding (MOUs) with Troop Contributing Countries.
- Provide military advice on strategic and operational matters.
- Prepare and take part in operational advisory, military capability studies and technical survey missions.
- Provide military inputs to the Secretary-Generals report and other mandate review actions.
- Participate in workshops, seminars, training events and symposiums on peacekeeping.
- Undertake tasks and projects in support of peacekeeping development.
- Contribute to the drafting/ clearing of code cables, mission wide or thematic reports related to the military component in the UN peacekeeping operations, for the Military Adviser as well as to the other Offices in the UN Secretariat.
- Prepare talking points, speeches, and take notes while accompanying the Military Adviser and other senior officials attending high level meetings.
- Undertake these or similar duties anywhere within UN Headquarters as well as in field missions including deployment to the missions for up to 90 days.

Competencies :

Professionalism: Demonstrated professional competence and knowledge of theories and concepts relevant to military planning at the strategic and operational level. Proven research, analytical and evaluative skills, and ability to conduct independent research and analysis, identify issues, formulate concepts and options and make conclusions and recommendations. Ability to produce work with limited supervision and in unfamiliar environments. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate amount of time and resources for completing

work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications :

Education: Graduate of a National Command and Staff College is required. A first level university degree preferably in Political Science, History, International Relations or related field is desirable.

Experience: A minimum of seven years of progressively responsible experience in military profession including strategic and operational level planning is required. Applicant must be an active service military officer in the rank of Army Lieutenant Colonel or equivalent in other services. Operational experience in a UN peace operations/peace enforcement/peace support mission is required. Experience in drafting strategic and/or operational military operations planning documents is highly desirable. Qualifying years of experience are calculated following the graduation from the national military/defence college or academy.

Languages: English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required; knowledge of French is desirable.

Assessment Method :

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based or technical assessment exercises, which may be followed by a competency-based interview depending on the result of the written test.

Special Notice :

Circulation of this Job Opening is limited to Member States. Only active-duty military officers currently employed in their national service and who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointment is limited to service within the Department of Peace Operations on posts financed by the support account for peace operations requiring active military service. It should be noted that successful candidates will be offered a two year Fixed-Term appointment which, based on performance and operational needs, may be extended to a third year or in exceptional circumstances to a fourth and final year.

Currently serving active-duty seconded military officers are not eligible to apply or be nominated for new seconded positions until separated for at least one year from any last secondment with the UN Secretariat.

Nominations of women candidates are strongly encouraged.