



Job Title : Information Systems Officer (Military), P-3

Department / Office : Military Performance Evaluation Team

Duty station : NEW YORK

Posting period : 03/03/2023 - 02/06/2023

Job Opening Number : DPO/SEC23-1 OMA/P-3/15

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting :

The position is located in the Office of Military Adviser in the Office of Military Affairs (OMA), Department of Peace Operations. The Information Systems Officer (Military) reports to Military Affairs Officer under overall supervision of the Senior Military Affairs Officer.

Responsibilities :

The incumbent will be responsible for the following duties:

- Manages projects for the Military Performance Evaluations Team involving feasibility studies, systems analysis, design, development and implementation of new, moderately complex systems.
- Participates as a member of a development team with responsibility for major components preparing and interpreting data and statistics related to the military performance management system, using Umoja or other Business Intelligence Enterprise platforms and make recommendations on military-specific requirements.
- Develops and updates detailed military performance management system and other functional specifications and user documentation for the system.
- Maintains, upgrades or enhances existing military performance management system; troubleshoots and provides continuing user support, to include resolving difficult problems, advising on the use of new techniques, monitoring transactions to measure performance and continued effectiveness of assigned systems, etc.
- Develops and maintains computer programs that require integration of many interrelated systems and program elements; ensures appropriate data security and access controls considering both local and wide area issues.
- Advocates for the best application of performance-related Information Management practices, designing and utilizing test bases; assists users in acceptance testing, development, organizational planning and design of a military performance database.
- Develops training materials, various written outputs, e.g. talking points, briefing notes, draft background papers, analysis, sections of reports and studies, inputs to publications; operating and user manuals; trains staff in assigned systems.
- Researches, analyzes and evaluates in military performance-related policy development, including the review and analysis of issues and trends, preparation of evaluations or other research activities and studies.
- Participates in military performance-related policy development, writing reports and papers on systems-related topics, system requirements, information strategy, issues and trends, preparation of evaluations or other research activities and studies.
- Represent the Military Performance Evaluation Team in performance related, data management meetings.
- Prepare and participate in visits to missions for reviews, as required.
- Prepare talking points, speeches, and take notes while accompanying the Military Adviser and other Senior Official attending high level meetings.
- Undertake these or similar duties anywhere within UN Headquarters as well as in field missions including deployment to the missions for up to 90 days.

Competencies :

Professionalism: Demonstrates professional competence and mastery of subject matter; Demonstrates knowledge of theories and concepts relevant to military operations; General knowledge of United Nations peace operations; Proven research, analytical and evaluative skills, and ability to conduct independent research i.e. gather all relevant information, analyze, identify issues, formulate concepts and options and make conclusions and recommendations; Ability to provide sound military advice, work under pressure, liaise and coordinate with different internal and external entities; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications :

Education: Graduate of military command and staff college is required. A first level university degree preferably in computer science, information systems, mathematics, or related field is desirable.

Experience: A minimum five years of progressively responsible experience in data and information management is required. Applicant must be an active service military officer in the rank of Major or equivalent in other services. Operational experience in a peacekeeping/peace enforcement/peace support mission is required. Experience in military information systems programming, design and implementation, as well as operation and database management, is required. Joint/combined evaluator experience is desirable. Qualifying years of experience are calculated following the graduation from the national military/defence college or academy. Qualifying years of experience are calculated following the graduation from the national military/defence college or academy.

Language: English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required; knowledge of French is desirable. Knowledge of another UN official language is an advantage.

Assessment Method :

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the written test.

Special Notice :

Circulation of this Job Opening is limited to Member States. Only active-duty military officers currently employed in their national service and who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointment is limited to service within the Department of Peace Operations on posts financed by the support account for peace operations requiring active military service. It should be noted that successful candidates will be offered a two year Fixed-Term appointment which, based on performance and operational needs, may be extended to a third year or in exceptional circumstances to a fourth and final year.

Currently serving active-duty seconded military officers are not eligible to apply or be nominated for new seconded positions until separated for at least one year from any last secondment with the UN Secretariat.

Nominations of women candidates are strongly encouraged.